



# ELMIRA COLLEGE

OFFICE OF RESIDENCE LIFE

August 4, 2020

Dear Students,

I hope that this message finds you and your families safe and healthy. Following up on the message from Dr. Lambert, I wanted to first extend a warm welcome from all of the Residence Life Team as we head into this new Term. We do recognize that there may be challenges that we encounter but you have my commitment that we will work through them as a community. Our goal is to support your academic endeavors and provide you an opportunity to grow and have the best experience possible.

As noted, I do encourage you all to review the college's reopening plan as that will provide a framework for what to expect, here is the link for your reference: <https://www.elmira.edu/soaring-forward.html>. As part of moving back onto campus, we will be having greater conversations into how the guidelines will be implemented and the impacts on everyday life in the residence halls.

The RAs, RLCs and the rest of the Residence Life Professional Staff are all here as a resource and I ask for your collaboration, I will also always say that if you have a question about a guideline or policy, do not hesitate to reach out, we are here to help. I know that I have said it in the prior paragraph, but the guidelines that we have established are in place to keep you all safe and healthy.

Before I give specifics about dates and the logistics, I want to share that this move in plan was developed keeping social distancing in mind and maintaining that we are intentional about the amount of people in the buildings and in individual room spaces and suites at one time. During move-in you are only allowed one helper to accompany you in and out of the building, and you will be limited to your assigned residence hall. No additional people will be allowed in.

As much as I appreciate you wanting to help a friend move in across campus, this year we have to be specific about who is where when. In the email sent last night, it was reiterated that you are only allowed to be in your assigned building. We have also updated signage in the buildings with designated entrance and exits to ensure that traffic flows are monitored. To make the overall move in process as smooth as possible I ask for your cooperation with these guidelines.

## Move In Specifics:

### Early Drop Off Dates:

- **Tuesday, August 18** 10 am-4 pm
- **Wednesday, August 19** 10 am-4 pm
- **Thursday, August 20** 10 am-4 pm

During these days you will have an opportunity to sign up for a specific time slot, first come first serve, to come and set up your room before official move in. **You will not be allowed to spend the night or officially move in.** This will allow for less overall traffic on move in days and for you to get setup. Also, in order to be eligible to participate you will need to ensure that any arrangements have been taken care of with the Bursar and for first year/new students all required medical records are submitted.

I will send a specific email regarding how to sign up for a time slot, again first come, first serve. This is not mandatory but is one additional option that we are sharing this year to help to minimize overall traffic and provide a chance for students to set up early.

## First Year/New Student and Returning Student Move In Logistics:

For the move-in days listed below, students will be assigned a specific slot to move in. I want to clarify that this will be a tight turnaround time to get everyone in so part of this is we will ask students to drop off items in their room and there will be more time later on to set up rooms. We want to make sure that we get as many people in and out as possible.

These slots have been assigned based on traffic in the buildings and ensuring that their roommates or suitemates are not moving in at the same time. In the event that there is a conflict with the time assigned, we ask that you email [reslife@elmira.edu](mailto:reslife@elmira.edu) and we will look at those on a case by case basis. Thank you in advance for your cooperation with this. More specific information about the slot that you are assigned will be coming to you soon.

### First Year/New Student Move In:

- **Wednesday, August 26 10 am-4 pm**
- **Thursday, August 27 9 am-1 pm**

For first year/new students moving in on Wednesday, August 26 Residence Life will have programming in each of the Residence Halls in the evening. RAs will also be on hand.

At the conclusion of move in on Thursday, August 27, all first year/new students will then participate in Fall New Student Orientation. More information about this program will be coming from our Campus Engagement staff soon.

**Returning Student Move In:**

- Saturday, August 29 10 am- 6 pm
- Sunday, August 30 10 am- 6 pm

Information will also be sent to returning students with assigned check in time and additional instructions. Reminder that for this move in process as well each student will be allowed one guest/helper to assist with move in. Students will also be asked to follow their assigned check in time to assist with the amount of traffic in the buildings and individual spaces.

Dr. Lambert said it best but thank you again for being a part of our community and as an alumnus, I am excited to be back with you all and I am looking forward to the upcoming year. We welcome your questions and feedback and I look forward to meeting you. If there is anything that I can do to support you please do not hesitate to reach out.

Karl Koeppel '07  
Assistant Dean of Students