

ELMIRA COLLEGE

January 29, 2021

In preparation for the return to in-person classes and on-campus work on Monday (2/1), please review the following updates and reminders.

Students and Employees

- Continue to **follow directional flow signage** for building entrances and exits. Beginning at 7:00 a.m. on Monday morning, classroom building entrances will be unlocked and you may enter without your ID card. ID cards are not needed to exit the building, however exits will be locked from the outside, unless that door is a handicap accessible entrance. In the event of an emergency, an ID card may be used to enter a building via an exit during normal class hours.
- **In-person dining** is available for current students and employees, with seating limited to four people per table. Guests are not permitted at this time. Starting Monday, MacKenzies will be open until 11:30 p.m.; the 1855 Room will remain takeout only.
- **Anyone entering Emerson Hall** will have their temperatures screened. This is in compliance with New York State's guidelines for buildings that house a fitness facility. The EC fitness center will be open starting on Monday. Athletics shared the details on accessing the fitness center via an email yesterday and that information is also posted to [MyEC](#).
- **Random testing** has begun for all employees and students on campus. You will be contacted by the Clarke Health Center when/if you need to be tested. Testing will occur in the CHC and should take approximately 15-20 minutes. Even if you have had the vaccine, you must still participate in the random testing.
- **In-person meetings should be limited.**
- **The success of this Term largely depends on all students and employees following the COVID-19 protocols.** This includes wearing a mask and physical distancing.

Employees

- The Emergency Temporary Remote Work policy is available in the Employee Handbook (pages 19-21), which can be found on the EC Cloud in the Human Resources folder. Eligibility requirements and the request process are included in the Handbook.

Questions? Coronavirus-related questions can be submitted to covid19@elmira.edu.