

ELMIRA COLLEGE

OFFICE OF RESIDENCE LIFE

December 8, 2021

Dear Students,

Please see below the guidelines before you leave for Winter Break.

Residence Hall Closing and Opening Information:

- There will be **NO exceptions**. Students not approved to stay during the break will be asked to leave by 12:00 p.m. on Saturday, December 11, 2021.
- The residence halls will reopen on Sunday, January 9, 2022 at 10:00 a.m. for Term II.

Dining Hall and Regular Meal Plan Information:

- The last meal served will be dinner on Friday, December 10 - closing at 8:30 p.m.. The Dining Hall will reopen with breakfast on Sunday, January 9 at 10:00 a.m.
- MacKenzie's last day will be Thursday, December 9 and reopen on Sunday, January 9.
- The 1855 Room's last day will be Friday, December 10 and reopen on Sunday, January 9.

Other Important Information:

- The Office of Residence Life will be conducting inspections of all rooms during the break period.

Prepping your room to leave:

- All items in your room/apartment/suite must be unplugged **including** refrigerators. All outlets in use will be unplugged during the closing inspection. Remove all perishable food.
- Please take any pets you may have home with you for the break or find an adequate way to feed and take care of them during the break. Residence Life staff will not pet-sit for you.
- Empty all trashcans and dispose of all garbage prior to leaving for the break (your room will smell terrible if you do not).
- **Close and lock your windows** and draw your curtains closed.
- Turn off all lights, shower and sink-faucets in the bathroom.
- Remove all personal items from all bathroom so they can be cleaned over break.
- Sign the Winter Break Closing Information Sheet that will be taped to your door when you leave so we know you have left.

Have a great Holiday Break!

If you have any questions, please do not hesitate to contact Residence Life at reslife@elmira.edu.